



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON BADEN-WÜRTTEMBERG
UNIT 29237
APO AE 09014-9237

IMEU-BW-ZA

7 July 2011

MEMORANDUM FOR SEE DISTRIBUTION

**SUBJECT: United States Army Garrison (USAG) Baden-Württemberg Command Policy
Memorandum #23C, Illegal Dumping of Trash**

1. References:

- a. AE Reg 27-9, Misconduct by Civilians, 29 January 2009.
 - b. AR 420-1, Facilities Engineering Army Facilities Management, Chapter 23, Section III 23-9 (e-f), 12 February 2008.
 - c. AE Reg 690-64, Standards of Conduct, Corrective Actions, Termination Process and Grievances (Local National Employees in Germany), 12 May 2010.
 - d. German Final Governing Standards, Chapter 7, Sections C7.3.16.1, February 2010.
- 2. Purpose:** To establish a policy, responsibilities and procedures for persons working or residing within USAG Baden-Württemberg on proper waste disposal.
- 3. Scope:** This policy applies to all military, civilian, foreign national and contractor personnel, as well as family members within USAG Baden-Württemberg.
- 4. Policy:** The cost to the Garrison for trash disposal rises dramatically when illegal dumpers contaminate recyclable waste with trash. This policy is established to ensure that all personnel are aware of proper disposal procedures and do not unnecessarily cost the garrison money. When individuals place the wrong types of waste into a recycling bin, the garrison is charged for a full container of "mixed" trash instead of for recyclables. This is costly and wasteful and will not be tolerated. Failure to adhere to this policy will result in appropriate administrative actions. The following is USAG Baden-Württemberg policy:

- a. Waste receptacles on installations are clearly marked and dedicated for certain waste streams. All recyclable material is to be separated and placed into the appropriate container. This is not only USAG Baden-Württemberg policy, but is also a matter subject to Host Nation law.

b. It is prohibited to bring trash and recyclables generated off-post onto US installations. Residents living off post must utilize their city pick-up services and local community recycling drop-off points (Recyclinghof). For more information, contact your landlord, city hall (Buergeramt), or Family Housing at DSN 387-3302 or COM 06221-4380-3302.

c. US government ID card holders residing on USAG Baden-Württemberg installations may continue to drop off their recyclable personal property at the community Recycling Center (located at Patrick Henry Village) during hours of operation from Monday through Saturday, 08:00 – 16:00 (closed on German public holidays). Materials accepted include cardboard, plastics, appliances, electronics and household chemicals. Building materials, construction debris or similar wastes may not be dropped off at the Recycling Center. For a complete list of accepted recyclable materials please visit <http://www.bw.eur.army.mil/>, contact the Recycling Center at DSN 388-9321 or send an email to SORT@hdpw.eur.army.mil.

d. Solid waste must be properly separated and disposed of in trash and recycling bins available on-site; trash may not be transported between installations.

e. All individuals within USAG Baden-Württemberg are responsible for adherence to and enforcement of this policy. Illegal dumping as described in this policy should be reported to the USAG Baden-Württemberg Military Police at DSN 388-2400 or commercial 06221-678-2400. A written description of the violation, including the following information, is recommended: description of what was disposed, when, where, by whom and how (color, make, license plate number of car used).

5. Violations:

a. Civilians and family members who violate this policy will be subject to administrative actions as appropriate under AE Reg 27-9, Misconduct by Civilians. The following are guidelines that may be used to address violations, although the Civilian Misconduct Action Authority (CMAA) reserves the right to impose more severe action in any case he deems appropriate, depending on the nature, frequency and severity of the offense:

(1) First offense, issuance of a Memorandum of Warning by the CMAA.

(2) Second offense, administrative action as appropriate under AE Reg 27-9, which may include community service (i.e. picking up and/or sorting trash). All administrative action under AE Reg 27-9 is reported to the individual's sponsor and/or employer.

(3) Third offense, an appointment with the Garrison Commander to determine why the offender is unwilling or unable to comply with the garrison trash disposal policy. Depending on the outcome of this meeting, more severe administrative action may be taken at the

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Commander's discretion under AE Reg 27-9, which may include revocation of certain logistical support or barring the offender from certain facilities or areas.


(4) Fourth offense, appropriate action under AE Reg 27-9, which may include loss of logistical support, bar action, or revocation of housing privileges.

b. Local nationals who violate this policy will be subject to administrative actions as appropriate under AE Reg 690-64, Standards of Conduct, Corrective Actions, Termination Process and Grievances (Local National Employees in Germany).

c. Contractors who violate this policy will be subjective to administrative actions as appropriate under German Host Nation Law.

d. Military personnel who violate this policy will have notification of the violation sent to the individual's chain of command for appropriate action (counseling, corrective training, extra duties, etc., depending on the offense). For more severe offenses indicating flagrant disregard for this policy, Uniform Code of Military Justice (UCMJ) action may be considered if appropriate.

6. The point of contact for this information is the DPW Operation and Maintenance Division at DSN 387-3150 or 387-3180.


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Commanding

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